

STATE OF NEVADA



DEPARTMENT OF AGRICULTURE  
NEVADA JUNIOR LIVESTOCK SHOW BOARD

PRESIDENT: Matt McKinney VICE PRESIDENT: Tom Cates

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**Minutes**

**January 17, 2018**

**Washoe County Cooperative Extension Office  
4955 Energy Way, Reno NV 89502**

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**Please note:** The Nevada Junior Livestock Show Board may address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting. The Board may combine two or more agenda items for consideration; and the Board may remove an item from the agenda. Items designated "For Possible Action", if no other action is designated, are for acceptance by vote of the board.

**1. Call to order, roll call of members and establish a quorum**

**Call to Order: 6:05pm**

**Members Present:** Sarah Chvilicek, Matt McKinney, Tami Olsen, Bev Elston, Dave Armstrong, Charlie Mann, Dennis Belcourt, board counsel, Dennis Hellwinkel, board treasurer, Doris Hoskin, board assistant (Douglas), Julia Stiltz (Office Intern), Susan Rodgers (Guest), Gloria Montero (Guest), Carl Clinger (Guest) Donna Withers (Guest), Karen Bogdanowicz (Guest)

**2. Public Comment:**

Note: No vote may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken, (NRS 241.020). Public Comment will be limited to three minutes per person.

**No public comment**

**3. Review and Approval of Agenda**

**For Possible Action**

Moved by Bev Elston and seconded by Tami Olsen to approve the agenda: Motion carries

**4. Review and approval of October 24, 2017 minutes**

**For Possible Action**

Moved by Bev Elston and seconded by Tami Olsen to approve October 24, 2017 minutes: Motion carries

**5. Financial Updates and proposal for new flooring in office. Bids for Carpet and wood laminate will be presented for approval**

**For Possible Action**

Roughly \$18,000 in scholarship funds

**Moved by Sarah Chvilicek and seconded by Bev Elston to receive and File the treasure record:**

**Motion carried**

NJLS office renovation has been completed

Request to put in new flooring in the NJLS office based on bid prices from numerous flooring companies. Carpet and wood floorings.

**Moved by Sarah Chvilicek and seconded by Tami Olsen to place carpet in the back of the office and laminate wood in the front: Motion carries**

**6. Correspondence**

**For Possible Action**

Request from High Desert Grange for use of NJLS Panels for their Jackpot Junior Livestock Show April 21, 2018.

**Moved by Sarah Chvilicek and seconded by Bev Elston to approve: Motion carries**

Request from Fernley FFA for use of NJLS Panels for their Livestock Judging Contest February 24, 2018.

**Moved by Sarah Chvilicek and seconded by Bev Elston to approve: Motion carries**

Correspondence binder available for review.

Thank you letters received

**7. 2018 Workshop Ideas**

Proposed topics/format/dates – updates

**For Possible Action**

Possible lunch provided by Matt on (Date to be announced) at Fuji Park in Carson City

Possible chef for each specie with quality assurance talk

Matt will email and keep board updated on dates and more information

**8. 2018 Show**

**For Possible Action**

Note: items will be reviewed/updated as needed

**a. Proposed Schedule – May 2-6, 2018**

**No issues**

**b. Judges – update on judges**

**Rabbit Judge:** Kendall Bledso

**Dairy Judge:** To be determined

**Sheep Judge:** To be announced

**Goat Judge:** To be announced

**Pig Judge:** To be announced

**Beef Judge:** Confirmed

**Turkey Judge:** Rosemary Johnson

**Dairy Goat Judge:** To be announced

**c. Quality Assurance – YQCA updates**

**No change**

**d. Youth exhibitor T-shirts – Reno Rodeo is sponsoring the 2018 t-shirts**

**Confirmed**

**Counties need to be reminded to turn in t shirt orders**

**e. Food – updates from Bev Elston**

**Not a problem sharing food vendor with the Arabian horse show going on at the same time**

**Dinner will be the same menu as last year (2017)**

**f. Awards – updates from Tami Olsen**

**Tami will continue to work on awards, rabbit awards filled by Susan Rodgers**

**Sponsor for the turkey show has been filled, but there will be no buckles**

**g. Photographer – updates**

**Advertisement has been posted**

**h. Sound – updates**

**Same as last year**

- i. Security – updates  
**Will be taken care of**
- j. Grader/Carcass Contest – updates  
**USDA grader will be present**
- k. Auctioneer – updates from Matt McKinney  
**Inquiry is out**  
**Jake Parnell will attend**
- l. Portable Restrooms – confirm that Tom Cates will coordinate for the 2018 show  
**No change**
- m. Show office staff – updates  
**Susan has been contacted and has confirmed**
- n. Other
  - a. Hauling of sale animals/processing plant(s)  
**Processing plants have been contacted**  
**Possible 32 steers through sale**  
**Harvesting will continue to go through UNR**  
**Hauling: No change**
  - b. Grounds set up  
**Washoe County Livestock Show April 15<sup>th</sup>**  
**Panels moved in on Monday April 30<sup>th</sup>**  
**Set up on May 1<sup>st</sup>**  
**End of last fiscal year, there were unspent funds, new t-posts were purchased as well as t-post caps**  
**New beef scale (Platform) and digital**  
**Modified sheep scale with two doors**  
**Hog scale: no change**  
**New Turkey scale**  
**New Rabbit scale**

**9. 2018 Office/Show Aide**

Updates for show aides for 2018 show.

**Several students and past showman have been interested**

**For Possible Action**

**10. OLD BUSINESS**

a. Discussion and updates regarding an NJLS Foundation Account

**Nothing new from the last meeting with RSCVA**

**For Possible Action**

**11. Public Comment:**

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**No public comment**

**12. Set Date of next meeting**

February 21, 2018 at 5:00pm

**For Possible Action**

**13. Adjournment**

5:57 pm

**For Possible Action**

This agenda has been sent to all members of the Nevada Junior Livestock Show Board and other interested persons who have requested an agenda from the Board. Persons who wish to continue to receive an agenda and notice must request in writing on an annual basis. Anyone desiring additional information regarding the meeting is invited to call the Board office at (775)790-4600. We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Board at (775)790-4600, no later than 48 hours prior to the meeting. Requests for special arrangements made after this time frame cannot be guaranteed. Supporting materials for the meeting may be obtained from Sarah Chvilicek, 775.336.0236, at 4955 Energy Way, Reno NV 89502.

**THIS MEETING HAS BEEN PROPERLY NOTICED AND POSTED IN THE FOLLOWING LOCATIONS:**

NEVADA DEPARTMENT OF AGRICULTURE  
NEVADA JUNIOR LIVESTOCK SHOW BOARD OFFICE  
LYON COUNTY COOPERATIVE EXTENSION OFFICE  
WASHOE COUNTY COOPERATIVE EXTENSION OFFICE  
CHURCHILL COUNTY COOPERATIVE EXTENSION OFFICE  
PERSHING COUNTY COOPERATIVE EXTENSION OFFICE  
NEVADA PUBLIC NOTICE WEBSITE – [HTTPS://NOTICE.NV.GOV](https://NOTICE.NV.GOV)  
<http://agri.nv.gov/Administration/NJLSB/NJLSB/>